

RIALTO UNIFIED SCHOOL DISTRICT

Resource Specialist

Job Description

DEFINITION

To provide an educational program for pupils who are learning disabled in relation to their ability and who exhibit behavioral, physical, neurological and/or emotional problems of such severity that success cannot be expected in the regular classroom without help.

ESSENTIAL DUTIES

- x Providing direct or collaborative instructional services to identified students in the resource specialist program as developed in each student's IEP.
- x Coordinating of the resource specialist program at the school site, or sites, including supervision and direction of those instructional aides assigned.
- x Monitoring of pupil progress on a regular basis and referring of pupils who do not demonstrate appropriate progress.
- x Insuring that the emphasis at the secondary school level is an academic achievement, career and vocational development, and preparation for adult life.
- x Maintaining appropriate student records as required.
- x Providing consultation, resource information, and material regarding individuals with exceptional needs to their parents and to regular staff members.
- x Counseling students on all aspects of life.
- x Coordinating special education services with the regular school program for each individual with exceptional needs enrolled in Resource Specialist program.
- x Assisting in staff development activities at local schools as appropriate.
- x

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/Low - up to 3 hours	Fingering:	Frequently
Frequently/Medium - 3 to 6 hours	Carrying:	Frequently
Constantly/High - 6 to 8 hours plus	Standing:	Occasionally
Stooping: Occasionally	Kneeling:	Occasionally
Bending: Frequently	Sitting:	Occasionally
Lifting: Frequently	*Driving:	Occasionally
Reaching: Frequently	Walking:	Frequently
Handling: Frequently	Push/Pull:	Occasionally
Grasping: Frequently	Keyboarding:	Occasionally

*Possession of a current California Driver's license, a DM V printout and the ability to be covered by the company auto insurance is required.

Frequent Motion:

Twisting: Occasionally	Forward should/neck flexion:	Frequently
Wrist flexion: Frequently	Reaching above should level:	Occasionally
Elbow flexion/extension: Frequently	Reaching below shoulder level:	Frequently
Reaching to shoulder level: Occasionally		

Sensory Requirements:

Ability to see: Constantly	Ability to hear: Constantly
Ability to talk: Constantly	Ability to smell: Constantly
Ability to touch: Constantly	

This Job Requires:

Alertness:	Constantly
Attention to detail:	Constantly
Recall of names and dates:	Yes
The use of two hands:	Constantly
Ability to work in temperatures down to 70 degrees and up to 110 degrees.	

Must be able to deal with these environmental considerations:

Heat: Yes	Odor: Yes
Noise: Yes	Humidity: Yes
Moisture: Yes	Fluorescent lights: Yes
Working inside: 95% of the day	Floor may be slippery at times: Yes
Working outside: 5% of the day	Working in close quarters with others: Yes

Ability to deal with psychological factors:

Team work:	Yes, always
Frustration:	Some frustration: must be able to stay clam and handle the situation minute by minutes
Repetitive Tasks:	Writing or IEP's; job change
Level of responsibility:	High
Must keep up with schedule:	High
Able to work overtime as needed:	Yes, work at home
Dealing with angry teachers, students and parents:	Medium

Physiological Factors:

Must maintain a high level of consciousness:	Yes
Orientation to time, place or person:	Yes
Ability to read at 12 th grade level:	Yes
Ability to comprehend and follow directions:	Yes
Able to keep up a high activity level during the shift:	Yes